



**The Holy Cross School  
Notes on Appeal Rights for School Places  
and the Operation of Waiting Lists for entry in September 2020**

**Criteria for Admission**

In accordance with the Holy Cross School Governors' Admission Policy for school places, girls have been offered places from a list ranked strictly according to the published criteria. The reason your child did not gain a place is because other children were ranked ahead of her according to these criteria.

Should a place be refused and the number of places on offer fall to below the published admission number, another girl will be offered a place from the waiting list, again ranked according to the published Admissions policy.

**Appeal Rights:**

Under current legislation, you have the right to appeal to an Appeals Committee (which is independent of the School Governors' Admissions Committee) against the decision to place your child on the waiting list, on the grounds that **the school's published Admissions criteria, relating to evidence which you supplied on time before the closing date of applications, have not been correctly applied. New circumstances which have arisen since application and which give your daughter precedence over the other applicants on the waiting list may also give you grounds for appeal.** The decisions of this Appeals Committee are binding on the Governors and the school.

If you wish to pursue this course of action, please complete the appeal form enclosed. This should then be returned to:

The Secretary of the Appeals Committee  
c/o The Holy Cross School  
25 Sandal Road  
New Malden  
Surrey KT3 5AR

**by no later than Friday 24<sup>th</sup> April 2020.**

The date for an Independent Panel to hear the September 2020 **Year 7** appeals will take place on '**Tuesday 23<sup>rd</sup> June**'. Appeals for entry into other years should be entered on the same Appeal Form and you will be notified of the date of the Appeal Hearing once a panel has been arranged.

You may attach additional documents to your formal notice of appeal to provide evidence in support of your case and/or request that any previous correspondence and/or documentation be brought to the attention of the committee. **You have the right to attend the hearing to make oral representations.** You should be aware that a representative of the Admissions Committee will be in attendance to explain the decision of the Admissions Committee in applying the published criteria, and to answer questions. You have the right to be accompanied to the hearing or to be represented by someone else.